

Cochrane High School Band Parent Association (CHSBPA) 2022 AGM Meeting Minutes Tuesday,  
September 20, 2022 at 6:30pm  
Place: CHS Band Room and via Zoom

1. **Call to Order:** 6:32pm.
  
2. **Proof of Notice of Meeting:** Posted in Commit to the C and via email.
  
3. **Roll Call / Quorum:** We have quorum in-person and via zoom.
  
4. **Approval of Agenda:** Dawn Kingshott motions to accept the agenda. Karen Henry seconds, all in-favour, none opposed.
  
5. **Approval of AGM 2021 Minutes:** Time given for all in attendance to review the minutes from the 2021 AGM. Posted on the overhead projector and the [cochranehighmusic.com](http://cochranehighmusic.com). Brian Russell motions to approve the 2021 minutes, Deena Fisher seconds, all in favour, none opposed.
  
6. **Overview of CHS Music Program & Website:**

[April Waterbury:](#)

- We have 150 kids in the music program.
- 132 in band and another 20 or so in choir. Choir will likely increase in numbers as the start of the school year progresses and the choir gets started.
- J-block courses are before or school courses such as jazz band, symphonic band, pit orchestra, musical theater and choir. For grades 10-12 they are 5 credit courses, for grade 9 they get a mark but no credits.
- Jazz band is an optional J-block course but students can't be in jazz band and not be in band. Senior jazz band runs on Tuesday mornings and junior jazz band runs on Thursday mornings. All instruments welcome.

- Pit orchestra is open to grades 9-12. It is the musical theater orchestra playing for the musical production. It is an advanced score to challenge the students. No professionals in the pit orchestra this year or last year.
- Symphonic Band is run on Wednesday mornings for grades 10-12. It is the traveling ensemble and represents our program at festivals and on tour. Currently 86 students are registered for symphonic band.
- J-block absences will show in Period 6.
- Instrument rentals should have all gone out. Please get all the forms back as soon as possible if students haven't handed them in already.
- We use Google Classroom and Remind. Remind is a communication system where the teachers can communicate with students and parents quickly without knowing everyone's phone number. A specific music parent Remind has been set up so that only information relevant parents will be communicated. Sign up codes are posted.
- **cochranehighmusic.com** - Anything you need will be there on the website. Will be updated periodically.
- We will try to limit emails to weekly or biweekly email.
- English/Band calendar is available on the website and it is a Google calendar. Students and parents can link their calendar to the band calendar, if desired.
- This is the first year that grade 9 is not a full year program. Only term 1 and 3 and only term 1 for FLA students. April will hold a few practices for grade 9's in term 2 and 4 for performance preparation. FLA students will be able to join the band during the double FLA blocks with permission from the FLA teacher.
- Band camp (grade 9-10) is October 2-4, 2022 to allow for some sports events. Sunday -Tuesday. Permission forms were distributed to students and are available tonight for those parents who may not have seen it. Volunteers needed, 8-10 chaperones. Financial assistance is available for eligible students in need. See April about financial assistance.
- **Question:** Can a student join the band camp while it is in progress?
- **Answer:** Yes, students can join late or leave early if required, with parent transportation either to and/or from. We will leave at 3-3:30 pm and back for dinner on Tuesday
- Vic Lewis (grade 10-12) Nov 2-4, 2022. Friday to Sunday. Volunteer chaperones required. Senior jazz band will attend as well. Information will distribute at a later date via email.
- Mount Royal workshop scheduled for the spring. Tour planning is still in progress.
- Tentative concert dates:
  - December 7, 2022 for jazz concert
  - December 16, 2022 for winter concert
  - May 10, 2023 for jazz concert
  - May 31 or June 1, 2023 spring concert. Looking at a having at an off-site venue.
- Musical is The Little Shop of Horrors. Pit orchestra is in place and cast call backs have started. The show is scheduled for February 2023.

### Jander Talen:

- Sign up on google classroom is mandatory for all choir students. Code posted in the band room.
- Choir meets Wednesdays and will be eligible for tour.
- Choral festival in March 2023.
- Questions about choir should be directed to Jander Talen.

## **7. Introduction of the current CHSBPA Board:**

### Neil Wetherell - Chair:

- The CHSBPA was established in 1974. Purpose is to support the music program.
- Recently we have secured funds for:
- 2 new instruments.
- Composer and accompanist for the choir.
- Clinics for the students
- The CHSBPA is a completely volunteer board. We need help. Sign-up sheet for those that are interested in volunteering in any way. We are particularly in need of board members and a treasurer.
- Fundraisers run approximately once a month so that students can raise money for their accounts.
- Positions will be elected at our next board meeting, so interested parents should attend the next meeting.

### Maria Withey:

- Looking for anyone who can sponsor or who has contacts that would be willing to sponsor an award or a scholarship for the music program.

## **8. Financial Report:** As published and presented at meeting. Also available on the website [cochranehighmusic.com](http://cochranehighmusic.com) and upon request to the CHSBPA.

- Last year we were able to run a casino. We only get 1 casino every 3 years. There are limited things that we can do with that money due to AGLC 'Use of Proceeds' rules. We split into thirds to allow funding over 3 years. Clinics, folders and camps are examples of items that are funded or partially funded with casino funds.
- Financial highlights:
- Casino \$32000.
- \$10000 - \$11000 to be used for this year.
- Grocery cards:
  - Grocery cards inventory is currently approximately \$19000.

- Designated vendors (No Frills, Safeway, Co-op and Save-On) We pre-buy the grocery cards at a discount and pass the savings onto the students.
- Money gets credited right into the student account. Can be used for uniforms, field trips, tour, etc. Only the RSV fees cannot be paid out of the student accounts.
- \$50000 in the general account at end June. \$21000 of that is associated with student accounts.
- Review and presentation of financial statements.
- **Question:** Where can we find out how much is in our student account?
- **Answer:** Email Brian Russell at [general@chsbpa.ca](mailto:general@chsbpa.ca).
- Naomi Powell motions to approve the financial statements as presented. Dan Swan seconds, no questions, none opposed.

## 9. Uniforms:

### Dawn Kingshott – Uniforms and Grocery Cards Coordinator:

- Measuring grade 9 on Thursday this week.
- The fee went up slightly to \$95 for all 3 pieces.
- Individual pieces are priced as follows:
  - Vest \$50
  - Shirt \$40
  - Tie \$12
- Used uniforms are typically about \$40. If you have a uniform that you would like to consign, please see me after the meeting for the form.
- **Question:** Will we be able to fundraise before we have to pay for uniforms?
- **Answer:** Yes, grocery cards will be available. Please contact Dawn Kingshott for grocery cards.
- **Question:** Will measuring will happen during school?
- **Answer:** Yes.
- If your student has a uniform, please have them try it on this week.

## 10. Fundraising

- Discussed earlier.

## 11. Student Accounts/Fees

- **Question:** What is the \$40/student fees for?
- **Answer:** Insurance, board operating costs which include office and fundraising expenses.
- The fee can be paid tonight by credit card or eTransfer or by eTransfer later.

## **12. Music Tour 2023:**

- We finally get to travel! We have approval from RVS to fly within Canada.
- In 2019 we went to Halifax and it was a wonderful trip. We would like to go there again. We are working with 2 companies bidding for our tour April 21 or 22 - 27, 2023. Looking for the best itinerary for the best cost.
- Available to grades 10-12 band and grade 9-12 choir.
- Cost to be determined.
- **Question:** Do you have a rough guess about how much it will cost?
- **Answer:** Somewhere between \$1800 – 2800 right now. Still waiting on the 2<sup>nd</sup> travel company for their bid.
- The 'Intent to Tour' form will be distributed soon.

## **13. Call for Volunteers for the Board**

- Please sign up to volunteer.
- The CHSBPA meets on the second Tuesday of each month at 12:00pm. Zoom is also available for those that cannot attend in person.

**14. Adjournment:** Brian Russell motions to adjourn at 7:46pm.