



Instrument Rental Agreement

The information requested on this form is being collected pursuant to the School Act and the *Freedom of Information and Protection of Privacy Act*. Information acquired through this form is kept secure and access to the information is restricted. The personal information collected is restricted to division personnel responsible for band programs and is used for inventory purposes.

Student Name: _____	
Rental of Instrument	
Understanding that a limited number of musical instruments have been made available for rent by Rocky View Schools, I/we request the following musical instrument for use in connection with the music activities at:	
School Name: _____	
Instrument: _____	
Make: _____	Serial #: _____
Class/Grade: _____	Rental Period: _____
Condition of musical instrument upon receipt by the student: _____	
Conditions Governing the Rental of Musical Instruments	
I/we agree to accept the conditions specified below:	
<ol style="list-style-type: none"> 1. To assume full responsibility for the care of the instrument until it is returned to the school and to reimburse Rocky View Schools for any loss of, or damage or destruction to, the instrument loaned to them.* 2. To be responsible for minor repairs occasioned by the use of the instrument, such as replacement of water key corks, pads, etc. 3. To return the instrument in the same condition to the school from which it was issued. 4. To return the instrument to the music teacher before the last day of the school year or as directed. 5. To pay the required non-refundable rental fee, when this application is submitted, knowing that no refunds are permitted under any circumstances. 6. The student shall attend all scheduled rehearsals and performances except in the case of illness or when excused by the music teacher. 7. Negligence on the part of the student, either in their care of the instrument or in their attendance at practices, which shall be determined solely by the school, will negate and cancel all privileges extended by this agreement and shall require the return of the musical instrument to the music teacher on demand. 	
*Note: Parents should carry their own Homeowner's Policy Insurance Protection against loss, theft, etc.	



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We (**parent/guardian and student**) hereby declare that we have read and understood all of the information contained in this Agreement and confirm that the information provided is correct.

Date: _____

Parent/Guardian Signature: _____

Student Signature: _____

Address: _____

If you have any questions regarding this request for individual student information, or about our use or disclosure of student information, please contact your school's Band Teacher, FOIPP Coordinator, or Rocky View Schools FOIPP Coordinator at 403.945.4039.

Instrument Return Information *(For Office Use Only)*

Condition of Instrument (upon return by the student)

Additional Charges: _____

Returned: _____

Teacher Signature

Date

Students are responsible to provide their own:

- Reeds, cork grease, pad cleaning paper, pad powder paper
- Valve oil, slide cream/grease, slide oil, spray bottle
- Cleaning supplies including swabs, polishing cloths, snakes, etc.
- Percussion bag with grade required drum sticks, and mallets